



# SIX

## THINGS YOU MUST DO TO NAIL YOUR INTERVIEW

### START DIGGING

1

Research, research, research!  
**Nail down facts and details** about the company, position, hiring manager and any new projects the company may be starting.

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### KNOW YOUR PATH

2

Be ready to discuss why you want the position and why you are changing jobs or career paths. **Be prepared** to discuss your 5 or even 10 year career goals.

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### DON'T RAMBLE

3

Know exactly what makes you unique and perfect for the job. Organize your thoughts in bullet points and be ready to discuss. Let the Hiring Manager(s) lead the interview and **don't talk too much.**

### BE RELEVANT

4

Talk about past work experiences, accomplishments and skills that relate to the position. **Read the job responsibilities** and tailor your interview prep directly towards the position.

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### PRACTICE

5

Get to know your body language and voice. Stand in front of a mirror (in your interview clothes) and go over possible questions. **YES, out loud!** If you're prone to have a shaky voice, take a pause and breathe. There's nothing wrong with pausing to collect your thoughts and calm your nerves.

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### ASK QUESTIONS

6

Finish strong and always save a few questions for the end. **A Nexpoint favorite...** Ask about next steps in the hiring process or their timeline.